

MINUTES OF THE GOVERNING BOARD OF
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2
PUBLIC HEARING and REGULAR BOARD MEETING
FOR February 18, 2025

The Regular Board Meeting of the Consolidated Fire District No. 2 Governing Board was held at 3921 West 63rd St., Prairie Village, KS. Persons in attendance:

BOARD MEMBERS

Richard Boeshaar, Chairman
John Hunkeler, Vice Chair – via Zoom
Tim Janssen, Treasurer
Lesa Patterson-Kinsey, Secretary – via Zoom
Laura Carey – via Zoom
Sarah Sanders – via Zoom
Susan McGee – via Zoom

STAFF

Fire Chief Steve Chick
Deputy Chief Mike Morse
Training Chief Mike Morgan
Division Chief Travis Thompson - Absent
Fire Marshal Todd Kerkhoff - Absent
Battalion Chief Doug Gibson
Battalion Chief James Lamb – via Zoom
Kelly Kuhl

GUESTS ATTENDING:

John Martin – CPA, Higdon and Hale
Josh Hunt – IAFF Local 1371

REGULAR BOARD MEEING:

Chairman Richard Boeshaar called the meeting to order at 5:00 pm.

PLEDGE OF ALLEGIANCE:

GOVERNING BOARD MINUTES:

MOTION: Tim Janssen moved to approve the minutes from the December Regular Board Meeting, as presented. Lesa Patterson-Kinsey seconded the motion. **Motion carried unanimously.**

CHAIRMAN'S REMARKS:

CITIZEN'S COMMENTS: None

NEW BUSINESS:

Remodel Technology Purchase Proposal

Chief Chick and Chief Morse reviewed the details of a proposed plan and agreement with vendor, Secure Passage, for the technology upgrades needed as part of the Station 22 remodel project. The remaining cost of the upgrades would be spread over the 2025 and 2026 budget cycles due to the timing of the project completion, with the goal of utilizing approved budgeted funds, if possible. A need for Reserve funds for any part of these upgrades would prompt a request to the Board for approval. Discussion followed.

MOTION: Tim Janssen moved to approve the contract with Secure Passage for the amount of \$84,009.72 to perform work described in the agreement presented. Susan McGee seconded the motion. **Motion carried unanimously.**

Purchasing Policy Revision

Chief Chick presented a draft of a proposed revision to the District's Purchasing Policy. This revision would simplify the current policy and change the current set dollar limit to the Fire Chief's spending authority to a limit that allows for inflation and spending within the confines of the approved budget. Discussion followed.

MOTION: John Hunkeler moved to change the Fire Chief's spending authority for a single purchase to allow for purchases up the amount of the approved line item in the budget. Lesa Patterson-Kinsey seconded the motion. Discussion followed. **Motion carried unanimously.**

MOTION: Tim Janssen moved to approve the revised Purchasing Policy as presented, with approved updates to the Fire Chief's spending authority. John Hunkeler seconded the motion. Discussion followed. **Motion carried unanimously.**

Board Meeting Schedule 2025

Rick Boeshaar presented the preliminary 2025 schedule of Board meetings and asked for discussion on potential conflicts. It was suggested that the Board maintain the current monthly schedule but determine on a month-to-month basis whether a meeting is warranted. It was suggested that the April 2025 meeting be cancelled due to Board conflicts. There would be no meeting held in April. As always, any changes to meeting dates or meeting cancellations would be posted to the District's web site. Discussion followed.

MOTION: Susan McGee moved to approve the 2025 Board Meeting Schedule, with the exception of the April meeting. Sarah Sanders seconded the motion. **Motion carried unanimously.**

COMMITTEE REPORTS: None

TREASURER'S REPORT:

Monthly review of finances vs. budget

Tim Janssen reviewed the line items for year-end 2024 (preliminary, pending audit) and the month of January 2025. Discussion followed.

Consent Agenda

Including Check Register and any budgeted expenses which exceed the Fire Chiefs' \$10,000.00 limit for approval.

MOTION: Tim Janssen moved to approve the Consent Agenda for December 2024 and January 2025 as presented (to include the Check Register for December 2024 and January 2025). Laura Carey seconded the motion. **Motion carried unanimously.**

OLD BUSINESS: None

CHIEF'S REPORT:

Apparatus Update

We have one truck in the shop for warranty work. It is expected to be back in service within the week.

CFD2 Staffing, Health and Injury Update

Currently, there are no staff on injury leave. One member is on medical leave.

3921 W. 63rd St Station Remodel/Expansion

Will provide final costs at the March Board meeting. Waiting on easement from Shawnee Mission School District (SMSD) to begin grading on property on east side of building.

Current priorities in January/February 2025

- Data collection for Strategic Plan is under way. Work on Standard of Cover and Strategic Plan will begin by April 2025.
- Continued extensive work on Station 22 project and associated preparations.
- Announcement of recent promotions, due to two retirements, and staff movement to support operations plans for 2025.

ADJOURNMENT:

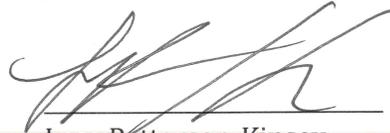
The regular board meeting adjourned at 6:10 p.m.

The next regular Board Meeting will be held on March 18, 2025.


Richard Boeshaar, Chairman


John Hunkeler


Tim Janssen


Lesa Patterson-Kinsey


Laura Carey


Susan McGee


Sarah Sanders