

MINUTES OF THE GOVERNING BOARD OF
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2
REGULAR BOARD MEETING
FOR May 20, 2025

The Regular Board Meeting of the Consolidated Fire District No. 2 Governing Board was held at 3921 West 63rd St., Prairie Village, KS. Persons in attendance:

BOARD MEMBERS

Richard Boeshaar, Chairman
John Hunkeler, Vice Chair
Tim Janssen, Treasurer
Lesa Patterson-Kinsey, Secretary
Laura Carey
Sarah Sanders – Absent
Susan McGee

STAFF

Fire Chief Steve Chick
Deputy Chief Mike Morse
Training Chief Mike Morgan
Division Chief Travis Thompson - Absent
Fire Marshal Todd Kerkhoff
Battalion Chief Doug Gibson
Kelly Kuhl

GUESTS ATTENDING:

John Martin – CPA, Higdon and Hale
Bob Shaffer – IAFF Local 1371
Sean Gordon – Gordon CPA

REGULAR BOARD MEETING:

Chairman Rick Boeshaar called the meeting to order at 5:11 pm.

PLEDGE OF ALLEGIANCE:

GOVERNING BOARD MINUTES:

MOTION: Tim Janssen moved to approve the minutes from the March Regular Board Meeting, as presented. Lesa Patterson-Kinsey seconded the motion. **Motion carried unanimously.**

CHAIRMAN'S REMARKS:

CITIZEN'S COMMENTS: None

NEW BUSINESS:

FY2024 Audit

Sean Gordon of Gordon CPA presented the final audit report of the 2024 financials. There were no audit recommendations given.

MOTION: Laura Carey moved to accept the final audit report for FY2024. Susan McGee seconded the motion. **Motion carried unanimously.**

Health Insurance Renewal

Chief Chick presented the details of the health insurance renewal with the IAFF Health and Wellness Trust, as proposed by the Health Insurance Committee. Discussion followed.

MOTION: Susan McGee moved to approve the renewal of the District's health insurance with the IAFF Health and Wellness Trust as presented. John Hunkeler seconded the motion. **Motion carried unanimously.**

MDT Purchase

Chief Morse provided details on the need to purchase 12 new MDTs (Mobile Data Terminals) to replace those that are no longer supported by Microsoft and Johnson County ECC due to outdated software. A portion of the cost would come from the budgeted line item with a request to fund the remainder from the Reserve fund. Discussion followed.

MOTION: John Hunkeler moved that the Board approve to expend \$42,844 from the Reserve fund to complete the purchase of replacement MDT's from Turn-Key Mobile as described. Laura Carey seconded the motion. **Motion carried unanimously.**

COMMITTEE REPORTS: None

TREASURER'S REPORT:

Monthly review of finances vs. budget

Tim Janssen reviewed the line items for the months of March and April 2025. Discussion followed.

Consent Agenda

Including Check Register and any budgeted expenses which exceed the Fire Chiefs' limit for approval.

MOTION: Tim Janssen moved to approve the Consent Agenda for March and April 2025 as presented (to include the Check Registers for March and April 2025). John Hunkeler seconded the motion. **Motion carried unanimously.**

OLD BUSINESS:

Purchasing Policy Revision

The revised Purchasing Policy, as approved at the February 2025 Board Meeting, has been reviewed by our auditor and the finalized copy is provided in the Board Packet.

CHIEF'S REPORT:

Apparatus Update

Chief Chick provided an update on apparatus as well as recent and upcoming maintenance.

CFD2 Staffing, Health and Injury Update

Currently, we have one member on medical leave.

Current priorities in May 2025

- Facilities Update – Chief Morse provided an update on the Station 22 remodel project.
- Work on the Community Risk Assessment is under way as well as preparation on the Standard of Cover for the Strategic Plan.
- Provided details on new radio/safety features and recent and upcoming training initiatives
- Provided information on the 2026 budget process and timeline.

Executive Session:

MOTION: At 6:05 pm Rick Boeshaar moved that the Board enter into Executive Session until 6:45 pm to discuss personnel matters of non-elected personnel. No others, beyond the Board, need to be included in the Executive Session. Susan McGee seconded the motion. **Motion carried unanimously.**

The Board came out of Executive Session at 6:45 pm.

MOTION: At 6:45 pm, Tim Janssen moved to go back into Executive Session until 7:00 pm. Laura Carey seconded the motion. **Motion carried unanimously.**

The Board came out of Executive Session at 7:00 pm.

MOTION: At 7:00 pm Tim Janssen moved to increase Chief Steve Chick's compensation as follows: Annual salary to increase 8.82% to \$203,500, retroactive to April 1, 2025, to coincide with the anniversary of his being hired as Fire Chief. There will be no change to car allowance or vacation days/hours. John Hunkeler seconded the motion. **Motion carried unanimously.**

ADJOURNMENT:

The regular board meeting adjourned at 7:15 p.m.

The next regular Board Meeting will be held on July 15, 2025.

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Current priorities in May 2025

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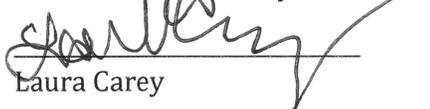
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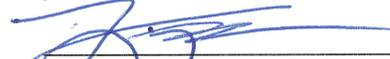
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Richard Boeshaar, Chairman


Lesa Patterson-Kinsey


Laura Carey

John Hunkeler


Tim Janssen


Susan McGee

Sara Sanders