

MINUTES OF THE GOVERNING BOARD OF  
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2  
REGULAR BOARD MEETING  
FOR July 15, 2025

The Regular Board Meeting of the Consolidated Fire District No. 2 Governing Board was held at 3921 West 63rd St., Prairie Village, KS. Persons in attendance:

**BOARD MEMBERS**

Richard Boeshaar, Chairman  
John Hunkeler, Vice Chair  
Tim Janssen, Treasurer  
Lesa Patterson-Kinsey, Secretary – Absent  
Laura Carey – Via Zoom  
Sarah Sanders  
Susan McGee

**STAFF**

Fire Chief Steve Chick  
Deputy Chief Mike Morse  
Training Chief Mike Morgan - Absent  
Division Chief Travis Thompson  
Fire Marshal Todd Kerkhoff  
Battalion Chief Doug Gibson  
Kelly Kuhl

**GUESTS ATTENDING:**

John Martin – CPA, Higdon and Hale  
Bob Shaffer – IAFF Local 1371  
Marianne Noll and Meg Richardson – Prairie Village Foundation

**REGULAR BOARD MEEING:**

Chairman Rick Boeshaar called the meeting to order at 5:15 pm.

**PLEDGE OF ALLEGIANCE:**

**GOVERNING BOARD MINUTES:**

MOTION: John Hunkeler moved to approve the minutes from the May Regular Board Meeting, as presented. Susan McGee seconded the motion. **Motion carried unanimously.**

**CHAIRMAN'S REMARKS:**

**CITIZEN'S COMMENTS:** None

**NEW BUSINESS:**

Donation to Prairie Village Foundation – Fire Marshal, Todd Kerkhoff, presented \$1500.00 to the Prairie Village Foundation for the Back to School with a Firefighter Program. These funds came from donations collected at the CFD2 Open House and Pancake Breakfast held on May 3<sup>rd</sup>, including a \$500 donation from the Mission Volunteer Firefighters Association.

### Public Safety Sales Tax Renewal Briefing

Chief Chick briefed the Board on recent discussions regarding the Johnson County Public Safety Sales Tax renewal, set to be on the ballot in November 2025. The proceeds generated from this ¼ cent tax, which is proposed to be renewed for 10 years, are distributed to the County and cities within Johnson County for the purpose of funding public safety initiatives. The fire districts within Johnson County, however, have not received any of this funding in the past and are not set to receive any of the funds generated from the renewed tax. Chief Chick has reached out to several public officials, including the County Commissioners, to voice his opinion that all Johnson County public safety organizations, including the Fire Districts within Johnson County, should be receiving a share of these funds and that there is a lack of transparency with the public regarding the distribution and use of these funds. Discussion followed.

### FY2026 Budget and Consideration of Notice to Exceed Revenue Neutral Rate for FY2026.

Chief Chick provided information on the FY2026 budget. He stated that CFD2 has lowered its mill levy by 1.75 mills over the past five years while spending down its reserves to the minimum level of 25%. Now, in order to simply balance the FY2026 operational budget and keep the general fund reserve at that minimum level of 25%, an additional \$261,069 in funds would be needed, which would require a mill levy of 10.2. Chief Chick asked the Board what their comfort level is in terms of the general fund reserve level and what they feel the target general fund reserve level should be going forward in order to ensure CFD2 sustainability and prepare for possible future mill levy caps as being proposed by State legislature. Chairman Boeshaar stated he feels the target for general fund reserve should be 35%. Chief Chick demonstrated that achieving a general fund reserve of 35% would require a mill levy of 10.98. Discussion followed.

MOTION: Susan McGee moved to approve publishing a Notice of Intent to Exceed the Revenue Neutral Rate for FY2026, with proposed mill levy of 10.98 and maximum operational budget (including general fund reserves) of \$19,086,838. (Overall maximum proposed budget of \$24,904,175 including operational budget and all CFD2 cash assets and reserves) The Public Hearing will be held at 5 pm on August 20<sup>th</sup> at the Prairie Village City Council Chambers, 7700 Mission Rd. John Hunkeler seconded the motion. Discussion followed. **Motion carried unanimously.**

**COMMITTEE REPORTS:** None

### **TREASURER'S REPORT:**

#### Monthly review of finances vs. budget

Tim Janssen reviewed the line items for the months of May and June 2025. Discussion followed.

#### Consent Agenda

Including Check Register and any budgeted expenses which exceed the Fire Chiefs' limit for approval.

MOTION: Tim Janssen moved to approve the Consent Agenda for May and June 2025 as presented (to include the Check Registers for May and June 2025). Laura Carey seconded the motion. **Motion carried unanimously.**

**OLD BUSINESS:** None

**CHIEF'S REPORT:**

Apparatus Update

Chief Chick provided an update on apparatus as well as recent maintenance completed by the CFD2 Fleet Maintenance Team. The Apparatus Committee will be meeting on aerial specs for the replacement of Ladder 23, which will be presented to the Board this Fall. Funds to replace this apparatus are planned for in Capital Reserve.

CFD2 Staffing, Health and Injury Update

Currently, CFD2 has two members on medical leave, one is working light duty as he is able.

Current priorities in July 2025

- FY2026 budget
- Facilities Update
  - Chief Morse provided an update on the Station 22 remodel project. After a delay due to materials procurement, the project is progressing as planned.
  - Chief Chick and staff will be working on a plan to shore up the plumbing at Station 21 to help get by until a more extensive remodel can be done, which is part of the future capital replacement plan.

The next regular Board Meeting will be held on August 20, 2025, immediately following the 5:00 p.m. Budget Hearing and Hearing to Exceed Revenue Neutral Rate. These meetings will be held at the Prairie Village City Council Chambers at 7700 Mission Rd.

**ADJOURNMENT:**

The regular board meeting adjourned at 6:30 p.m.

  
Richard Boeshaar, Chairman

  
Lesa Patterson-Kinsey

  
Laura Carey

\_\_\_\_\_  
John Hunkeler

  
\_\_\_\_\_  
Tim Janssen

  
\_\_\_\_\_  
Susan McGee

\_\_\_\_\_  
Sara Sanders