

MINUTES OF THE GOVERNING BOARD OF  
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2  
PUBLIC HEARING and REGULAR BOARD MEETING  
FOR August 20, 2025

The Public Hearing and Regular Board Meeting of the Consolidated Fire District No. 2 Governing Board was held at 7700 Mission Rd., Prairie Village, KS. Persons in attendance:

**BOARD MEMBERS**

Richard Boeshaar, Chairman  
John Hunkeler, Vice Chair - Absent  
Tim Janssen, Treasurer  
Lesia Patterson-Kinsey, Secretary  
Laura Carey  
Sarah Sanders  
Susan McGee

**STAFF**

Fire Chief Steve Chick  
Deputy Chief Mike Morse  
Training Chief Mike Morgan  
Division Chief Travis Thompson  
Fire Marshal Todd Kerkhoff  
Battalion Chief Doug Gibson  
Kelly Kuhl

**GUESTS ATTENDING:**

John Martin – CPA, Higdon and Hale  
Bob Shaffer – IAFF Local 1371

**PUBLIC HEARING TO EXCEED THE REVENUE NEUTRAL RATE (RNR) and to APPROVE THE 2026 BUDGET:**

Chairman Richard Boeshaar called the Public Hearing to order at 5.00 p.m.

Chairman Boeshaar provided information regarding the proposed budget and establishment of a policy on the District's target Reserve funds going forward.

**PUBLIC COMMENT:**

Bob Shaffer, President of IAFF Local 1371, spoke on the behalf of the members of CFD2 in support of the CFD2 FY2026 proposed budget and mill levy adjustment.

MOTION: Chairman Boeshaar moved to establish a Reserve Policy for Consolidated Fire District No. 2, which includes the General Fund Reserves and Employee Benefits Reserves, where the Board intends to maintain Reserves in the amount of 25-30% of the expenditures in each of these funds, with the targeted balance being 28%. Susan McGee seconded the motion.

**Motion carried unanimously.**

MOTION: Chairman Boeshaar moved to adopt Resolution No. 2025-1 authorizing a levy of property taxes in support of the FY2026 budget that requires a property tax rate exceeding the revenue neutral rate of 9.395 mills for Johnson County Consolidated Fire District No. 2. Lesia Patterson-Kinsey seconded the motion. A roll call vote was taken.

**Motion carried unanimously.**

MOTION: Susan McGee moved to adopt Resolution No. 2025-2 approving the FY2026 budget for Johnson County Consolidated Fire District No. 2 as proposed with a maximum budget of \$24,685,175 for FY2026, which includes all CFD2 cash assets, debt service, and the operational budget, and is projected to generate a Mill Levy at 10.259 for 2026. This includes a one-time transfer to Capital Reserve of \$2 million, in addition to the annual budgeted transfer, to enhance the health of the District and support the required Capital needs expressed in the Capital Reserve Fund Projections. Tim Janssen seconded the motion.

**Motion carried unanimously.**

Chairman Boeshaar closed the Public Hearing at 5:09 pm.

**REGULAR BOARD MEEING:**

Chairman Rick Boeshaar called the August Regular Board Meeting to order at 5:09 pm.

**PLEDGE OF ALLEGIANCE:**

**GOVERNING BOARD MINUTES:**

MOTION: Tim Janssen moved to approve the minutes from the July Regular Board Meeting, as presented. Susan McGee seconded the motion. **Motion carried unanimously.**

**CHAIRMAN'S REMARKS:**

**CITIZEN'S COMMENTS:** None

**NEW BUSINESS:**

**TREASURER'S REPORT:**

Monthly review of finances vs. budget

Tim Janssen reviewed the line items for the month of July 2025. Discussion followed.

Chief Chick reviewed a Budget Variance Report, providing information about line items that are running higher than anticipated for the year. He explained that CFD2 is seeing more members pursue education degrees this year than in the past and as a result, the budgeted amount for the Education line item will be completely exhausted. There are outstanding requests to take college courses yet this year that, if approved, would put us over budget for that line item. Because this is a line item that could be kept within its budget by restricting further education in FY2025, Chief Chick requested the Board's guidance on whether that line item should be exceeded in order to approve those additional requests. Discussion followed.

MOTION: Tim Janssen moved to approve exceeding the current year's Education budget line item 10-07-7112 by \$2500. Lesa Patterson-Kinsey seconded the motion. **Motion carried unanimously.**

Consent Agenda

Including Check Register and any budgeted expenses which exceed the Fire Chiefs' limit for approval.

MOTION: Tim Janssen moved to approve the Consent Agenda for July 2025 as presented (to include the Check Register for July 2025). Chairman Boeshaar seconded the motion. **Motion carried unanimously.**

**OLD BUSINESS:** None

**CHIEF'S REPORT:**

Chief Chick provided an update on the apparatus and recent maintenance.

Chief Chick provided an update on staff on injury or medical leave.

Chief Morse provided an update on the progress made on the construction project.

Chief Chick stated that several members of Chief Staff attended the International Association of Fire Chiefs' Conference and came away with some valuable information.

Chief Chick stated that a hiring process is now underway to fill upcoming firefighter position openings.

Discussion followed

The next regular Board Meeting will be held on September 16, 2025. Location TBA

**ADJOURNMENT:**

The regular board meeting adjourned at 5:47 p.m.



Richard Boeshaar, Chairman



Lesla Patterson-Kinsey, Secretary