

MINUTES OF THE BOARD OF TRUSTEES
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2
MONTHLY BOARD MEETING
7700 Mission Rd, Prairie Village KS
September 16, 2025, 5:00 PM

BOARD AND STAFF ATTENDANCE:

BOARD MEMBERS	STAFF
Richard Boeshaar, Chairman	Fire Chief Steve Chick
John Hunkeler, Vice Chair	Deputy Chief Mike Morse
Tim Janssen, Treasurer	Training Chief Mike Morgan - <i>Absent</i>
Lesa Patterson-Kinsey, Secretary	Division Chief Travis Thompson
Laura Carey	Fire Marshal Todd Kerkhoff
Sarah Sanders - <i>Absent</i>	Battalion Chief Doug Gibson
Susan McGee - <i>Absent</i>	Administrative Services Manager Kelly Kuhl

GUESTS ATTENDING:

John Martin – CPA, Higdon and Hale
Russell Fix – IAFF Local 1371 Representative

CALL TO ORDER:

Chairman Rick Boeshaar called the meeting to order at 5:12 pm.

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

Including the minutes from the August 20th Regular Board Meeting and Public Hearing and the August 25th Special Board Meeting, as written.

MOTION: Treasurer Tim Janssen moved to approve the Consent Agenda. Vice Chair John Hunkeler seconded the motion. **Motion carried unanimously.**

AGENDA REVIEW:

Chairman Boeshaar stated he has reviewed the agenda, with no need for revisions.

CHAIRMAN'S REMARKS: None

PUBLIC COMMENTS: None

NEW BUSINESS: None

TREASURER'S REPORT:

Monthly review of finances vs. budget

Chief Chick reviewed the Budget Variance Report, providing information about line items that are running higher than anticipated for the year. Discussion followed.

Treasurer Tim Janssen asked if anyone had any questions on the August credit card register. There were none.

MOTION: Treasurer Tim Janssen moved to approve the Check Register for August 2025. Chairman Boeshaar seconded the motion. **Motion carried unanimously.**

OLD BUSINESS: None

CHIEF'S REPORT:

Chief Chick provided an update on CFD2 apparatus. In September, preventative maintenance is done on all apparatus.

Chief Chick provided information on hose testing which will be done by our crews in September. All fire hose is tested annually per NFPA standards.

Chief Chick provided an update on CFD2 staffing. There are no members currently on injury or medical leave. We had one firefighter resignation last month.

Current priorities for September 2025.

- Chief Chick provided a review of recent and upcoming activities, 9/11 activities and upcoming Fire Prevention month. 26 CFD2 members participated in the annual 9/11 Stair Climb.
- Chief Morse provided an update on the Station 22 construction project. The project is on schedule, if not slightly ahead. Chief Morse asked that Board Members contact him if they'd like to do a walk through.

ADJOURNMENT:

MOTION: Vice Chair John Hunkeler moved to adjourn the meeting. Board Member Laura Carey seconded the motion. **Motion carried unanimously.**

The regular board meeting adjourned at 5:38 p.m.

The next regular Board Meeting will be held on October 14, 2025 at 5:00 pm. The meeting will be held at the Prairie Village City Council Chambers at 7700 Mission Rd, Prairie Village.



Richard Boeshaar, Chairman

Lesia Patterson-Kinsey, Secretary