

MINUTES OF THE BOARD OF TRUSTEES  
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2  
MONTHLY BOARD MEETING  
7700 Mission Rd, Prairie Village KS  
November 18, 2025, 5:00 PM

**BOARD AND STAFF ATTENDANCE:**

**BOARD MEMBERS**

Richard Boeshaar, Chairman  
John Hunkeler, Vice Chair  
Tim Janssen, Treasurer  
Lesa Patterson-Kinsey, Secretary  
Laura Carey  
Sarah Sanders  
Susan McGee

**STAFF**

Fire Chief Steve Chick  
Deputy Chief Mike Morse - Absent  
Training Chief Mike Morgan - Absent  
Division Chief Travis Thompson  
Fire Marshal Todd Kerkhoff  
Battalion Chief Doug Gibson  
Battalion Chief James Lamb  
Admin. Services Manager Kelly Kuhl

**GUESTS ATTENDING:**

John Martin – CPA, Higdon and Hale  
Russell Fix – IAFF Local 1371 Representative

**CALL TO ORDER:**

Chairman Rick Boeshaar called the meeting to order at 5:04 pm.

**PLEDGE OF ALLEGIANCE:**

**CONSENT AGENDA:**

Including the minutes from the October 14th Regular Board Meeting, as written.

MOTION: Vice Chair John Hunkeler moved to approve the Consent Agenda. Sarah Sanders seconded the motion. **Motion carried unanimously.**

**AGENDA REVIEW:**

**PUBLIC COMMENTS:** None

**CHAIRMAN'S REMARKS:** Chairman Boeshaar provided follow up information on the status of the joint meeting between the CFD2 Board of Trustees and the Board of County Commissioners. He stated that at Board of County Commissioner Mike Kelly's request, he and Chief Chick met with Commissioner Kelly and Assistant Johnson County Manager Adam Norris to discuss a potential agenda for the joint CFD2 and BOCC meeting. During that meeting, Assistant County Manager Norris and Chief Chick were tasked with identifying a third-party intermediary who would, through discussions with each side, determine the appropriate agenda items for the joint meeting. Once that agenda is prepared, a meeting date will be determined. Discussion followed.

## **NEW BUSINESS:**

Election of CFD2 Board Officers – Chairman Boeshaar asked for discussion on the election of Board officers at this time, in order to provide a turnover time when he and Vice-Chair Hunkeler would be able to provide guidance to the newly elected officers before they leave the Board at the end of their terms (August 2026). Discussion followed.

MOTION: John Hunkeler moved that Tim Janssen be elected to Board Chair, Susan McGee to Treasurer, Sarah Sanders to Secretary, and Lesa Patterson-Kinsey to Vice-Chair. Tim Janssen seconded the motion. **Motion carried with one abstention.**

Ladder 23 Replacement Proposal – Chief Chick provided information on a proposal for replacement of Ladder 23 along with funding options and recommendations. Discussion followed.

MOTION: Susan McGee moved to approve the purchase of a Pierce Ascendant 100-Foot Mid-Mount Aerial from Conrad Fire Equipment for the amount of \$2,114,549.76 which takes advantage of a prepayment discount offered by Pierce in the amount of \$373,573.91. Sarah Sanders seconded the motion. **Motion carried unanimously.**

## **TREASURER'S REPORT:**

### Monthly review of finances vs. budget

Chief Chick reviewed the Budget Variance Report, providing information about line items that are running higher than anticipated for the year. Discussion followed.

Chief Chick provided information on expenses listed on the credit card and check register. Discussion followed.

MOTION: Vice Chair John Hunkeler moved to approve the Check Register for October 2025. Sarah Sanders seconded the motion. Discussion followed. **Motion carried unanimously.**

## **OLD BUSINESS:**

Evergy Energy Savings Proposal – Travis Thompson provided additional information, proposals, and final recommendations on an energy savings initiative that was introduced at the October Board meeting, which would upgrade lighting at Station 21, Station 22, and Administration and take advantage of incentives being offered by Evergy.

MOTION: Susan McGee moved to accept the proposal by Aleo Prime and approve spending up to \$15,000 from the Capital Improvement Fund to upgrade lighting as outlined in the proposal. John Hunkeler seconded the motion. **Motion carried unanimously.**

Bylaw Review – Chairman Boeshaar asked Chief Chick to review the attorney's suggested changes to the CFD2 By-Laws. Chief Chick stated that the attorney did provide some suggested revisions via red-line copy and asked that the Board members submit any additional suggested revisions to him prior to the next Board Meeting. Susan McGee asked if the changes suggested at the October Board Meeting had been incorporated into the revised copy. Chief Chick confirmed that they had been and that once

all suggested revisions are received, an updated red-line copy including all changes will be sent to the Board for review prior to the next Board Meeting.

**CHIEF'S REPORT:**

All apparatus in service.

Generators at all 3 stations had their annual inspection/test and repairs have been completed.

Hose testing is complete; order for hose has been placed which fits within the Capital Outlay-Suppression budget.

Very busy training month; new hire academy, skills and sims.

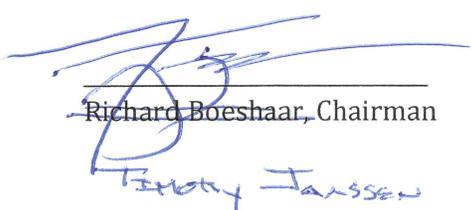
Current priorities for November 2025.

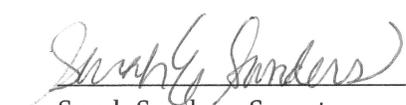
- Chief Chick has been meeting with mayors and city managers within District.
- Staff preparing for switch over to NERIS Jan 1.
- Participated in a Cereal Challenge with the Mission PD to collect cereal for those in need. Also collecting Toys for Tots at all stations.
- Facilities Update: Construction project going well. Invited Board members to come by and see the progress at Station 22.

**ADJOURNMENT:**

The regular board meeting adjourned at 6:48 p.m.

The next regular Board Meeting will be held on December 16, 2025 at 5 pm at the City of Prairie Village Council Chambers.

  
Richard Boeshaar, Chairman

  
Sarah Sanders, Secretary