MINUTES OF THE BOARD OF TRUSTEES
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2
MONTHLY BOARD MEETING
3921 W 63rd St, Prairie Village KS
August 18, 2026, 5:00 PM

BOARD AND STAFF ATTENDANCE:

BOARD MEMBERS	STAFF
Tim Janssen, Chairman	Fire Chief Steve Chick
Lesa Patterson-Kinsey, Vice Chair	Deputy Chief Mike Morse
Susan McGee, Treasurer	Training Chief Mike Morgan
Sarah Sanders, Secretary	Division Chief Travis Thompson
Richard Boeshaar	Fire Marshal Todd Kerkhoff
Richard Weast	Admin. Services Manager Kelly Kuhl
Laura Carey	

GUESTS ATTENDING:

John Martin – CPA, Higdon and Hale

Bob Shaffer – IAFF Local 1371

CALL TO ORDER:

Chairman Tim Janssen called the meeting to order at 5:01 pm.

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

Including the minutes of the July 7 and July 21, 2026, Regular Board Meetings.

Chairman Janssen noted a revision to the original meeting agenda, which is the addition of the July 21st minutes as part of the Consent Agenda.

Rick Boeshaar noted a needed revision to the July 21st minutes. On page 1, line 2 under Public Comments, the date noted should be July 16th rather than August 16th.

MOTION: Rick Boeshaar moved to approve the Consent Agenda as revised. Susan McGee seconded the motion. Motion carried unanimously.

AGENDA REVIEW:

PUBLIC COMMENTS: None

CHAIRMAN'S REMARKS:

NEW BUSINESS: None

TREASURER'S REPORT:

Monthly Review of Financials

Susan McGee stated that she has reviewed the month's check and credit card registers. She stated that she had asked Chief Chick to provide information on a July expense to Johnson County Government for $36,648.25. Chief Chick stated this was a payment for 2026 technology support and asked Division Chief of Systems and Initiatives, Travis Thompson to provide further detail. Div. Chief Thompson provided graphics and information detailing the history of the District's contracts with Johnson County Information Technology and the associated costs from 2022 to present.
Discussion followed.

MOTION: Susan McGee moved to approve the Check and Credit Card Registers for July 2026. Lesa Patterson-Kinsey seconded the motion. Motion carried unanimously.

OLD BUSINESS:

Permit Fees – Fire Marshal Todd Kerkhoff provided a further review of the District's permit fee structure and evaluation of three different options for better aligning the fees with the true cost of providing that service.

MOTION: Chairman Tim Janssen moved to adopt Option 2, which revises the CFD2 permit fee structure to ensure cost recovery of services provided in the necessary construction and renovation projects, including up to a 10% reinspection fee, with a minimum $100 fee, to be effective October 1st, 2026, and that the permit fee structure be reviewed annually. Rick Boeshaar seconded the motion. Motion carried unanimously.

Cell Tower Update

Chief Chick stated we should soon be receiving an NDA from the company who made the initial offer. Once that is received and reviewed by the attorney, we will proceed to enter into an agreement to review contracts and solidify what the offer would be.

CHIEF'S REPORT:

- Apparatus Update
- Facilities Update
- Staffing, Health and Injury Updates
- Current priorities in August 2026
  - Update on FY2027 Budget work and meetings
  - Update on attendance of upcoming City Council Meetings
  - Banking RFP in process. Deadline for submissions August 20th.
  - Training opportunities on tear-downs in District
  - Payroll System upgrade review in process

ADJOURNMENT:

The regular board meeting adjourned at 6.07 p.m.

The FY2027 Budget Hearing will be held on August 20, 2026, at 5 pm at CFD2 Station 22, 3921 W. 63rd St, Prairie Village

Tim Janssen, Chair

Sarah Sanders, Secretary