MINUTES OF THE BOARD OF TRUSTEES
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2
MONTHLY BOARD MEETING
3921 W 63rd St, Prairie Village KS
September 15, 2026, 5:00 PM

BOARD AND STAFF ATTENDANCE:

BOARD MEMBERS	STAFF
Tim Janssen, Chairman	Fire Chief Steve Chick
Susan McGee, Treasurer	Deputy Chief Mike Morse - Absent
Sarah Sanders, Secretary - Absent	Training Chief Mike Morgan - Absent
Richard Boeshaar	Division Chief Travis Thompson - Absent
Richard Weast	Fire Marshal Todd Kerkhoff
Laura Carey	Admin. Services Manager Kelly Kuhl
Tom Niermann – Absent	

GUESTS ATTENDING:
John Martin – CPA, Higdon and Hale
Bob Shaffer – IAFF Local 1371

CALL TO ORDER:
Chairman Tim Janssen called the meeting to order at 5:06 pm.

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:
Including the minutes of the August 18 and August 20, 2026 Board Meetings.

MOTION: Rick Boeshaar moved to approve the Consent Agenda. Susan McGee seconded the motion. Motion carried unanimously.

AGENDA REVIEW: Chairman Janssen noted a revision to the original meeting agenda, The introduction of new Board Member Tom Niermann will take place at the next meeting as he was not able to attend tonight.

PUBLIC COMMENTS: None

CHAIRMAN'S REMARKS:

TREASURER'S REPORT:
Monthly Review of Financials
Susan McGee stated that she has reviewed the month's check and credit card registers. She inquired about a July expense to Haren Contracting and the status of future payments to Haren for the remodel of Station 22. Chief Chick stated this was the last of the program draws for the remodel project. This payment was held up due to water issues which have now been resolved. There are a few more

outstanding items that Haren is working on and once resolved we will make a final payment of funds held back for final project completion. Discussion followed.

MOTION: Susan McGee moved to approve the Check and Credit Card Registers for August 2026. Richard Boeshaar seconded the motion. Motion carried unanimously.

NEW BUSINESS:

Patient Safety Organization (PSO) Agreement -

Chief Chick provided information on the request for Board approval to join a countywide interlocal agreement managed by the Johnson County Office of the Medical Director. This agreement would simply replace the current agreement in place that will be obsolete due to a change in software vendors. Joining this countywide agreement provides access to a modern Event Reporting System, restores incident reporting capabilities, preserves legal protections for quality assurance, and takes advantage of shared pricing. Discussion followed.

MOTION: Susan McGee moved to approve Consolidated Fire District No. 2's participation as an affiliate under the Center for Patient Safety/New Volt Event Reporting System Agreement, and authorize legal counsel and administration to complete all necessary actions under K.S.A. 12-2908 to finalize CFD2's inclusion under the OMD umbrella contract. Richard Weast seconded the motion. Motion carried unanimously.

Building Maintenance and Station 22 Garage Door Replacement –

Chief Chick provided information on damaged garage doors at Station 22 and options for replacement. The existing door sections are no longer manufactured, and replacement parts cannot be obtained, therefore replacement of the entire doors will ultimately be necessary. He indicated that the Building Maintenance line item for 2026 is already constrained due to unforeseen maintenance issues and this expense would likely put that line item over budget. Therefore, Staff is requesting approval of a budget variance that would allow the Building Maintenance line item to exceed its FY2026 budgeted amount. This would avoid the use of Capital Reserve funds for the replacement of the doors and appropriately account for the expense within the FY2026 Building Maintenance budget. Discussion followed. The Board asked that Staff obtain bids and information on both overhead doors and bi-fold doors. Once bids are obtained the Board will hold a Special Meeting, prior to the October regular meeting, to discuss and take action.

OLD BUSINESS:

Cell Tower Update

Chief Chick stated the NDA from Everest has been reviewed and returned to them with our redline revision. We are waiting for their response.

CHIEF'S REPORT:

- Apparatus Update
- Facilities Update
- Staffing, Health and Injury Updates
- Community Events
    - Participated in several 9/11 remembrance events. 18 CFD2 members participated in 9/11 Stair Climb.
    - MDA Boot Bocking

- Current priorities in September 2026
    - Civic Plus, website, possible fee administration, meeting agendas and minutes.
    - Meetings with City Administrators and upcoming City Council Meetings.
    - Banking RFP in progress, intend to complete by 9/28.
    - Excellent training opportunities in some tear-down homes are currently ongoing.

ADJOURNMENT:

MOTION: Rick Boeshaar moved to adjourn the September 15th Board Meeting. Richard Weast seconded the motion. Motion carried unanimously.

The regular board meeting adjourned at 6.00 p.m.

The next Regular Board Meeting will be held on October 20, 2026, at 5 pm at CFD2 Station 22, 3921 W. 63rd St, Prairie Village

Tim Janssen, Chair

Sarah Sanders, Secretary