MINUTES OF THE BOARD OF TRUSTEES
JOHNSON COUNTY CONSOLIDATED FIRE DISTRICT NO. 2
MONTHLY BOARD MEETING
3921 W 63rd St, Prairie Village KS
October 20, 2026, 5:00 PM

**BOARD AND STAFF ATTENDANCE:**

| BOARD MEMBERS | STAFF |
|---|---|
| Tim Janssen, Chairman | Fire Chief Steve Chick |
| Susan McGee, Treasurer | Deputy Chief Mike Morse |
| Sarah Sanders, Secretary | Training Chief Mike Morgan |
| Richard Boeshaar | Division Chief Travis Thompson |
| Richard Weast | Fire Marshal Todd Kerkhoff |
| Laura Carey | Admin. Services Manager Kelly Kuhl |
| Tom Niermann – Absent | |

**GUESTS ATTENDING:**
John Martin – CPA, Higdon and Hale
Bob Shaffer – IAFF Local 1371

**CALL TO ORDER:**
Chairman Tim Janssen called the meeting to order at 5:02 pm.

**PLEDGE OF ALLEGIANCE:**

**AGENDA REVIEW:** Chairman Janssen noted a revision to the original meeting agenda, The introduction of new Board Member Tom Niermann will take place at the next meeting as he was not able to attend tonight.

**CONSENT AGENDA:**
Including the minutes of the September 15, 2026 Board Meeting.

MOTION: Richard Weast moved to approve the Consent Agenda. Rick Boeshaar seconded the motion. Motion carried unanimously.

**PUBLIC COMMENTS:** None

**CHAIRMAN'S REMARKS:**

**TREASURER'S REPORT:**
Monthly Review of Financials
Susan McGee stated that she has reviewed the month's check and credit card registers. She asked Chief Chick what the remaining 2025 encumbrance consists of. Chief Chick stated there is slightly over $150,000 remaining encumbered for Haren Contracting. Once we finish up the punch list items, that will be paid. There is $3160 remaining encumbered to Aleo Prime that will be cleared out because we came in under budget on that project. The remaining encumbrance of approximately $5300 is

miscellaneous items ordered in 2025 and not yet received. These will all be cleared up by the end of the year. Rick Boeshaar asked about the credit balance of $855 showing in Accounts Payable on the September financial statements. Staff will look into this and provide information at November meeting. Discussion followed.

MOTION: Susan McGee moved to approve the Check and Credit Card Registers for September 2026. Rick Boeshaar seconded the motion. Motion carried unanimously.

**NEW BUSINESS:**

Staff Vehicles and Utility Truck Proposal

Chief Morse provided information on quotes obtained for the purchase of three vehicles, two to replace the current CH22 and CH23 vehicles and one additional vehicle to be used as a utility vehicle equipped with a snowplow package. Discussion followed.

MOTION: Susan McGee moved to approve purchasing two staff vehicles and one utility vehicle from Ford, utilizing the preferred vendors for outfitting, and to be funded from Capital Reserve. The total package bid from Olathe Ford is $168,405.08. Rick Boeshaar seconded the motion. Motion carried unanimously.

Adoption of Model Resolution for Kansas Homeland Security Region L Hazard Mitigation Plan

Chief Morse provided information on a proposed resolution that would formally adopt the Kansas Homeland Security Region L Hazard Mitigation Plan, which addresses natural hazard risks and identifies mitigation goals and actions intended to reduce potential harm to people and property. This would ensure the District's ability to seek reimbursement for certain situations and would make potential grant funds available. Discussion followed.

MOTION: Richard Weast moved that we adopt Resolution #2026-3, which cites the Disaster Mitigation Act of 2000 and FEMA mitigation-grant requirements as the basis for formal plan adoption, thereby documenting CFD2's official commitment to the plan which has been collectively developed among the Johnson County Emergency Management Partners and submitted. Laura Carey seconded the motion. Motion carried unanimously.

**OLD BUSINESS:**

Building Maintenance and Station 22 Garage Door Replacement Proposal

Chief Morse provided updated information on the replacement of garage doors at Station 22, as discussed at the August Board meeting, and bids on both overhead and bi-fold doors as requested by the Board.

MOTION: Rick Boeshaar moved that we approve the bid from Door Engineering, as presented, to be funded from Capital Reserve for a cost of $280,725. Laura Carey seconded the motion. Motion carried unanimously.

Cell Tower Update

Chief Chick stated the NDA is in place and they (Everest) are in the process of evaluating lease agreements to determine what the value to them is.

**CHIEF'S REPORT:**

- Apparatus and Facilities Update
  - Apparatus group doing a good job keeping our apparatus in service
  - Haren is nearing completion of the punch list items for the Station 22 remodel.
- Staffing, Health and Injury Updates
- Current priorities in October 2026
  - Community Outreach stats – Fire Marshal Kerkhoff provided update on recent community outreach and engagement
  - Trench rescue report
  - Update on Civic Plus, website, possible fee administration, meeting agendas and minutes.
  - City Council Meetings
  - Banking RFP – completed, award to Central Bank. Transition in process now.
  - Excellent training opportunities in some tear-down homes are currently ongoing.

**ADJOURNMENT:**

MOTION: Susan McGee moved to adjourn the October 20th Board Meeting. Sarah Sanders seconded the motion. Motion carried unanimously.

The regular board meeting adjourned at 6.15 p.m.

The next Regular Board Meeting will be held on November 17, 2026, at 5 pm at CFD2 Station 22, 3921 W. 63rd St, Prairie Village

Tim Janssen, Chair

Sarah Sanders, Secretary